


RIPPLE PARISH COUNCIL MEETING

Minutes of the Meeting held 26 May 2023 at 6pm at Ripple Parish Hall

- Present:** Cllrs. M. Peters (Chairman), M Davis, M England, P Turner, D Cllr J Owenson
- Attendees:** Temporary Clerk M White, No members of the public
- 26.05.23.1 The elect Chairman and Vice Chairman and Acceptance of Office forms to be signed**
M. England proposed Cllr. Peters as Chair and which was seconded by P. Turner, and he was unanimously elected. M. England proposed M. Davis as Vice Chair which was seconded by P. Turner and she was unanimously elected.
- 26.05.23.2 The Chairman will formally ask if anyone is intending on recording or filming the meeting.**
There were no requests to record or film the meeting
- 26.05.23.3 The Chairman officially welcomed the Temporary Clerk, Marian White**
- 26.05.23.4 To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)**
There was no public participation at the meeting
- 25.05.23.5 To note apologies for absence**
Apologies were received from Cllr Dawn Long
- 25.05.23.6 To receive declarations of interest for items on the agenda below (Localism Act 2011) and to confirm the meeting quorate**
Cllr England declared an interest in agenda item 18c and the meeting was declared quorate.
- 26.05.23.7 To confirm and agree minutes of the Parish Council Meeting held on 6th March 2023**
Council **APPROVED** minutes of the meeting held on 6th March 2023
Proposed Cllr England **Seconded** Cllr Turner
- 25.05.23.8 Finance, all documents circulated prior to the meeting**
- 26.05.23.8a To approve the Annual Accounts and Bank Reconciliation for Year End 31 March 2023**
Council agreed to extend approval to enable further investigations to be made into variances on the bank reconciliation report with accountants' agreement.

- 26.05.23.8b To receive annual Auditors report**
The chairman read out the Auditor report in full. There we no actions of note.
- 26.05.23.8c To approve the Annual Governance Statement 2022-23(AGAR Section 1) for external auditors PKF Littlejohn**
The chairman went thought each statement in Section 1 of the AGAR form and these were agreed by the council.
- 26.05.23.8d To approve Accounting Statement 2022-23 (AGAR Section 2) for external auditors PKF Littlejohn**
Council discussed the details contained in section 2 of the AGAR form, the difference between the numbers shown in the document and the banking reconciliation where due to a timing point and council agreed the numbers entered.
- 26.05.23.8e To agree dates for the exercise of public rights to inspect accounts**
The council agreed accounts would be made available between 5th June 2023 to 5th July 2023. This will be posted on the noticeboard and website.
- 26.05.23.8f To review bank signatories and agree actions**
The chair reported that we are still unable to secure a change of signatories with Lloyds Bank, and that signatories still state Keith Wayamn and Robin Jones. Cllr P. Turner confirmed that he had requested the relevant forms online but his request failed. Cllr Peters also stated that his requests had been lost, and the issue was still unresolved currently, but access could still be secure through Michelle Hind. Signatories required: are Cllr Peters, M. England and P. Turner.
- 26.05.23.9 To approve Parish Council Meeting Dates 2023/24**
The following dates were agreed for the Council:
- | | |
|--------------------------------|---|
| 3 rd July 2023 | 19 th February 2024 |
| 4 th September 2023 | 8 th April 2024 |
| 16 th October 2023 | 20 th May 2024 |
| 27 th November 2023 | 24 th May 2024 – Annual Parish Meeting |
| 8 th January 2024 | |
- 26.05.23.10 Date of Next Meeting: Parish Council Meeting 3rd July 2023**

Signed



Dated

3-7-2023