

**RIPPLE PARISH COUNCIL**

Ripple Parish Hall, School Lane, Ripple, Tewkesbury, Glos. GL20 6EU

**RIPPLE PARISH COUNCIL MEETING**

**Minutes of the Meeting held 17 June 2024 at Ripple Parish Hall**

**Present:** Cllrs. M Peters (Chairman), M England, P Turner, I Davis, M Davis

**Attendees:** Clerk/RFO M Hinde and 0 members of the public

- 17.06.24.1 To note apologies for absence and to confirm the meeting is quorate**  
Apologies received from C. Cllr Allen
- 17.06.24.2 To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)**  
None
- 17.06.24.3 To receive declarations of interest for items on the agenda below (Localism Act 2011)**  
None
- 17.06.24.4 To confirm and agree minutes of the Parish Council Meeting held on 20 May 2024**  
Council **APPROVED** the minutes from 20<sup>th</sup> May 2024
- 17.06.24.5 To receive Clerks Report and agree actions**  
The Clerks report was received as per **APPENDIX 1**  
Council **AGREED** to request an extension for their response on planning application M/24/00488/OUT
- 17.06.24.6 To receive County Councillors report and agree actions**  
The County Councillors report was received as per **APPENDIX 2**  
**Council AGREED** to ask the Lengthsman to cut the grass at Hillview Gardens, Ryall a once off
- 17.06.24.7 To receive District Councillors Report and agree actions**  
None
- 17.06.24.8 Finance, all documents circulated prior to the meeting**

- a) **To approve Payment of June 2024 payment list below and those paid since last meeting, to note receipts and agree actions:**  
Council **APPROVED** the payment list including the below payments as per **APPENDIX 3**

<b>Customer</b>	<b>Price</b>
Smart Cut – 22656	£780.00
Clerk Expenses – ink cartridge	£20.18
Clerk Expenses – Defib Pads	£29.99
Clerk Expenses – Mileage	£6.30
<b>Total</b>	<b>£836.47</b>

- b) **To approve bank reconciliation up to 31<sup>st</sup> May 2024**

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Council **APPROVED** the bank reconciliation up to 31<sup>st</sup> May 2024 as per **APPENDIX 4**

**c) To approve budget monitoring report up to 31<sup>st</sup> May 2024**

Council **APPROVED** the budget monitoring report up to 31<sup>st</sup> May 2024 as per **APPENDIX 5**

**d) To review bank signatories**

Cllr Peters has now been added to the account as a signatory and will contact Lloyds to be setup with online banking. Once setup with online banking it was **AGREED** that Cllrs England and Turner would be added as signatories.

**17.06.24.9 To Review AGAR 2023/24 and Associated Documents**

**a) To approve the annual accounts and bank reconciliation for Year End 31 March 2024**

Council **APPROVED** the annual accounts and bank reconciliation for year end 31 March 2024

**b) To receive Internal Auditors report**

Council received the internal auditors report which will be published as part of the AGAR on the parish council noticeboards and website.

**c) To approve the Annual Governance Statement 2023-24 (AGAR Section 1) for external auditors PKF Littlejohn**

Council **APPROVED** the Annual Governance Statement 2023/24 (AGAR Section 1) for external auditors PKF Littlejohn

**d) To approve Accounting Statement 2022-23 (AGAR Section 2) for external auditors PKF Littlejohn**

Council **APPROVED** the Accounting Statement 2023/24 (AGAR Section 2) for external auditors PKF Littlejohn

**e) To agree dates for the exercise of public rights to inspect accounts**

Council **AGREED** the dates for the exercise of public rights to inspect accounts would be Monday 24<sup>th</sup> June to Friday 2<sup>nd</sup> August

**17.06.24.10 To consider the adoption of the new model Financial Regulations**

Council **AGREED** to adopt the Financial Regulation model 2024

**17.06.24.11 To discuss the parish council newsletter and agree actions**

Council **AGREED** to send out a summer newsletter. Cllr Peters will circulate a draft which councillors will add their input.

Cllr Davis **AGREED** to design the newsletter layout and add pictures

**17.06.24.12 To discuss the following planning applications/appeals made since the last meeting and agree actions**

**a) Proposed Quarry at Ripple East - Ref: 22/000015/CM**

**Description** - Proposed extraction of sand and gravel with restoration to agriculture and nature, conservation, including ponds, wetlands, hedgerows and lowland mixed deciduous woodland and meadows.

**Location** - Ripple East, Bow Lane, Ripple, Worcestershire

**Deadline for Comments** – 4<sup>th</sup> July 2024

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Cllr England raised a concern about safety to the public noting the adjacent footpath. The Council **AGREED** for Cllr England to formulate a response for agreement by the planning working group over e-mail before submission.

**17.06.24.13 To review actions**

Action list was reviewed and updated

**17.06.24.14 To receive items for the next meeting agenda**

Recreation Ground

Election of new Vice Chairman

Defib Checks – allocating which councillor checks which machine

**17.06.24.15 Date of Next Meeting – 15<sup>th</sup> July**

**Meeting Close 20:34**

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**APPENDIX 1**

**Clerks Report**

**Mcaffee** – Needs renewing: 2 year subscription £64.99, 1 year subscription £34.99. – 2 year subscription

**Insurance for Bin** – May not be able to claim from the driver if can not get the registration number. Zurich have been trying to reach Equine Hospital Manager to see if they have any luck getting information. Ongoing

**Planning Application M/24/00488/OUT** – Planning Application for 27 homes off A4104 adjacent to Ryall Road. Came in after the agenda was published. Do you want to hold an extraordinary meeting? Email from resident shows controversial

## **RIPPLE PARISH COUNCIL**

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### **APPENDIX 2**

#### **COUNTY COUNCILLOR MARTIN ALLEN**

#### **REPORT TO RIPPLE PARISH COUNCIL JUNE OR JULY 2024**

Good evening,

Sorry I cannot be with you this evening; I am on holiday in Scotland. Please see my report below.

#### **COUNTY COUNCIL MATTERS**

##### **ON DEMAND BUS**

Just a quick reminder that the On Demand buses continues to do well. Please keep promoting it. Currently there are over 4000 individual users who have taken advantage of the scheme.

##### **RYALL EAST QUARY APPLICATION & RIPPLE SCHOOL LANE QUARY FOR MINERALS APPLICATION (CEMEX)**

Another round of consultation has commenced.

I have asked for another briefing prior to this application going to WCC planning committee.

##### **ADDITIONAL ROUNDALL IN THE ROAD NEAR THE BLUEBELL PUB ON THE A38**

Highways have refused to install another roundall, however they have agreed to install a SLOW road marking instead. I am still waiting for an installation date.

#### **DISTRICT COUNCIL MATTERS**

##### **PLANNING MATTERS**

70 Homes on the A4104 at Holly Green – As I said last month I still have no more news when this will come before the Southern Area Planning Committee.

##### **SWDPR UPDATE**

As I said to you at the AGM, the two inspectors, Mr Dean and Mr Lewis have come back asking more questions. One of the main issues appears to be that the County Councils 2019 Transport Modelling/Data although having been revised since 2019 is not robust enough and more up to date information will need to be provided by the County Council.

I am aware the Wychavon, MHDC and Worcester City Councils are seeking to meet with the County Council.

I will give you an update when you have one.

##### **FURROW CLOSE**

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I was sad to see that the developer who submitted a planning application for Furrow Close last year has now started an appeal with the Planning Inspectorate.

I will let you know more information when I have it.

### **GRASS AT HILLVIEW GARDENS**

I am aware that Highways have requested that you cut the grass area at the end of Hillview Gardens, Ryall under the Lenghtsmans scheme. They sent you an email on 07.06.24 with a formal request. Could you please let me know your intentions?

### **FOOD WASTE AND OTHER WASTE CHANGES**

Malvern District Councillors received a briefing on 28/05/2024

Did you know that 35% of Waste in our area is food waste?

Currently, out of the 317 district Councils, 115 already collect food waste.

The government has announced that as from 01/04/2026 weekly household food waste collection must commence. All councils have to comply with the governments instructions.

The government has given MHDC funding towards the capital costs, this is to be used for the purchase of new vehicles, caddies etc. Initially we were only given £900K, MHDC appealed and received an additional £90K.

It is unclear if MHDC will receive any more funding for capital set up costs. At the moment the funding which has been provided by the government is not enough, and other reserves MHDC hold may have to be used.

Also, MHDC do not know what funding the government will provide to help with the ongoing weekly running costs. The running costs could be very expensive, with new employees required, payment to dispose of the food waste and the operation of the collection vehicles.

Currently, it is planned that the food waste collected; will go to either to a Waste Transfer Station or go straight to an Anerobic Digester located in Stourbridge, Dymock or Bishops Cleeve.

Other changes coming:

The Government has announced from 31/03/26 all councils must collect aluminum foil plus aluminum foil tubes such as Pringles, also from 31/03/27 soft plastic will have to be collected also.

Deposit Return Scheme

From October 2027 the Government has stated that consumers are to be charged an additional deposit fee when purchasing a drink in a single-use container. It will exclude glass bottles.

PLANNING ENFORCEMENT CASE Ref M/ENF/24/0072 - Padsview Stables Bow Lane Ripple.



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The enforcement officer has come to a resolution and there is no longer a breach of planning control. If you wish to have more details please ask your clerk to email Marcus Halsall, Planning Support Officer, [marcus.halsall@wychavon.gov.uk](mailto:marcus.halsall@wychavon.gov.uk)

Warmest Regards

Cllr Martin Allen

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**APPENDIX 3**

**Payments Made since 01.05.24**

Ionos	19.2
SLCC	59.5
Three	6
Clerk Salary	888.92
Lengthsman	415.3
Ionos	19.2
<b>Total</b>	<b>1408.12</b>

**Receipts Since 01.04.24**

<b>Total</b>	<b>0</b>

**Payments for Authorisation 17.06.24**

Smart Cut	780.00
Clerk Expenses - Ink Cartridge	20.18
Clerk Expenses - Defib Pads	29.99
Clerk Expenses - Mileage	6.3
<b>Total</b>	<b>836.47</b>



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### APPENDIX 4

Ripple Parish Council  
Bank Reconciliation Up to 31.05.24

Ripple Parish Council	Receipts	Payments	To Be Authorised
Ionos		19.2	
SLCC		59.5	
Three		6	
Clerk Salary		888.92	
Lengthsman		415.3	
Ionos		19.2	
Smart Cut		780.00	780.00
Clerk Expenses - Ink Cartridge		20.18	20.18
Clerk Expenses - Defib Pads		29.99	29.99
Clerk Expenses - Mileage		6.3	6.3
<b>TOTAL</b>		<b>0</b>	<b>836.47</b>

Bank Reconciliation

<b>Current Acc. Opening Balance</b>	
<b>31.05.24</b>	<b>19471.98</b>
Plus Receipts Above	0
	<u>19471.98</u>
Less Payment Above	2244.59
<b>Closing Cash Balance</b>	<b>17227.39</b>
Plus Payments to be Authorised	836.47
<b>Closing Bank Bal 31.05.24</b>	<b>18063.86</b>

<b>Bus Acc. Opening Balance</b>	<b>15262.6</b>
Interest Received	16.31
<b>Closing Bank Bal 31.05.24</b>	<b>15278.91</b>

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### APPENDIX 5

**Ripple Parish Council**  
**Budget Monitoring Report**

	2023-24	2024-25	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	% Budget Used
Subscriptions/Association Membership	£1,013.00	£1,200.00		59.5											59.5	4.96
Newsletter/Adverts/Flyers	£301.00	£350.00													0	0.00
Insurance	£700.00	£750.00													0	0.00
Grass Cutting/Trees	£7,300.00	£5,460.00													0	0.00
Leggittman	£4,385.00	£3,200.00	332.15	415.3											747.45	23.38
Chairmans Allowance	£100.00	£100.00													0	0.00
Prof Fees/Audit	£230.00	£260.00													0	0.00
Clerks Expenses	£756.00	£800.00	6	6											12	1.50
Clerks Salary, including payroll costs	£10,479.00	£11,500.00	888.92	888.92											1777.84	15.46
Annual Public Meeting	£257.00	£300.00													0	0.00
Hall Hire	£114.00	£160.00													0	0.00
Repairs	£662.00	£700.00													0	0.00
Recreation Ground Maintenance	£2,000.00	£2,000.00													0	0.00
Tree Survey/Maintenance	£1,500.00	£750.00													0	0.00
Website	£1,000.00	£500.00	19.2	38.4											57.6	11.52
Admin/Training	£100.00	£200.00													0	0.00
Clerks Equipment	£131.00	£200.00													0	0.00
Defib	£0.00	£500.00													0	0.00
Bus Support	£150.00	£500.00													0	0.00
Handyman	£0.00	£250.00													0	0.00
Waste Bins	£2,000.00	£1,500.00													0	0.00
<b>Total</b>	<b>£33,178.00</b>	<b>£31,180.00</b>	<b>£1,246.27</b>	<b>£1,408.12</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£2,654.39</b>	<b>8.51</b>