

**RIPPLE PARISH COUNCIL**

Ripple Parish Hall, School Lane, Ripple, Tewkesbury, Glos. GL20 6EU

**To all members of the Parish Council:**

You are summoned to attend a meeting of Ripple Parish Council to be held on **Monday 19<sup>th</sup> February 2024 at 7:15pm at Ripple Parish Hall** for the transaction of business on the following agenda.

Signed By



**Michelle Hinde- Clerk and RFO**

[clerk@rpcworcs.co.uk](mailto:clerk@rpcworcs.co.uk)

13<sup>th</sup> February 2024

**MEETING OF RIPPLE PARISH COUNCIL**

**AGENDA**

1. The Chairman will formally ask if anyone is intending on recording or filming the meeting.
2. To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
3. Do discuss co-option and agree actions
4. To note apologies for absence
5. To receive declarations of interest for items on the agenda below (Localism Act 2011) and to confirm the meeting quorate.
6. To confirm and agree minutes of the Parish Council Meeting held on 8<sup>th</sup> January 2024
7. To Receive Clerk's Report and agree actions
8. To Receive County Councillor's report and agree actions
9. To Receive District Councillor's report and agree actions
10. Finance, all documents circulated prior to the meeting
  - a) To approve bank reconciliation and Budget Monitoring Report Up to 31<sup>st</sup> January 2024
  - b) To consider and resolve to agree Payment List and payments made since the last meeting

<b>Supplier</b>	<b>Amount</b>
Namesco – Email	£528.95
Clerk Expenses (ink and paper)	£38.38
Clerk Salary	£1234
<b>Total</b>	<b>£1801.33</b>

11. To approve monthly payment of Clerk's salary throughout the year based on regular core hours, any extra hours to be authorized
12. To approve monthly payment of Lengthman's time sheet throughout the year based on regular core hours
13. To discuss replacing the damaged bin on A38 and review quotes
14. To discuss the provision of a bin on Ryall Court to replace the container currently being used for dog waste
15. To discuss a new bin at The Beeches and review quotes

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- 16.** To appoint an internal auditor and agree actions
- 17.** Working Groups – To review members of the following working groups and agree actions:
  - a) Planning Working Groups
  - b) Communication and Social Media
- 18.** Policies all documents circulated to the meeting
  - a) To consider the adoption of Disciplinary Policy
  - b) To consider the adoption of Grievance Policy
  - c) To consider the adoption of Training Policy
  - d) To consider the adoption of a Communications Policy
  - e) To consider the adoption of a Risk Assessment
- 19.** To discuss the following planning applications/appeals made since the last meeting and agree actions:
  - a) Consultation on Planning Application 23/000046/CM
- 20.** Date of Next Meeting: Parish Council Meeting 8<sup>th</sup> April 2024.

*Please note this meeting may be filmed or recorded*